



Risk Assessment: Coronavirus (COVID-19): implementing protective measures in Acting, Singing and Dance settings

<b>Venue Post Code EN6 1JN</b>	<b>Area: Main Hall and Meeting Room</b>	<b>Principal: Christina Laurie</b>  <b>Updated August 2021 – Recommended Review date July 2022 -unless significant change occurs</b>
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<b>Information to support this assessment</b>	<b>Persons effected by the hazards in this assessment</b>
Health and Safety at Work Act Updated information for COVID- 19 GOV.UK	All individuals using the facilities

Risk Rating: H= High M = Medium L= Low	PLR = Probably likelihood Rating
Major: High Causes major physical injury or ill-health	PSR= Potential Severity Rating
Severe: Medium Causes physical injury or illness requiring first aid	RR= Level of Risk Probability X Severity
Minor: Low Causes physical or emotional discomfort	

HAZARD/DANGER	PEOPLE AT RISK	(PLR)	(PSR)	CONTROL MEASURES IN PLACE PRIOR AND FIRST STEPS	(RR)
Spread of Covid-19	All individuals- students and team using the venue	H	H	Email to be sent out with control measures prior to attending to parents/careers. Reminded not to attend if feeling unwell or high temperature. All to confirm with signature they have read through the control measures.	L
Spread of Covid-19 Exposure from others	Living with someone with Covid-19 or come in close contact	H	H	To follow government action of self-isolation and only to leave house on the following circumstances: for medical reason  <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a>  Coronavirus (COVID-19): safer travel guidance for passengers To follow government guidelines <a href="https://www.gov.uk/guidance/coronavirus-covid-19">https://www.gov.uk/guidance/coronavirus-covid-19</a>	H
Spread of Covid-19	All individuals using the venue	H	H	Ask all children and team to arrive in workout clothing Clarify arriving, during and leaving instructions	L
HAZARD/DANGER	PEOPLE AT RISK	(PLR)	(PRS)	CONTROL MEASURES IN PLACE	(RR)

Spread of Covid-19	All individuals using the venue	<b>H</b>	<b>H</b>	Register children and team on entry and Exit (To allow track and trace of everyone keep for 21 days) then temperature taken  Ensure everyone stays 2 metres apart, wipe down equipment before and after use, dispose of tissues in bin, wash hands regularly every 15 mins and or use sanitiser, use mask, ensure there is ventilation	<b>L</b>
Spread of Covid- 19	All individuals using the venue	<b>H</b>	<b>H</b>	Coughing/sneezing protocols reminder by team leader  Anyone with a high temperature reading to be sent home immediately and use Register to notify all concerned- reminder of self-isolation protocol	<b>M</b>
Spread of Covid-19	All individuals using the venue	<b>M</b>	<b>M</b>	Socially distance at all times 2 metres apart – reduce equipment/chairs for spacing/guards  Ensure team and children are informed and reminded to keep social distancing	<b>L</b>
Spread of Covid- 19	All individuals using the venue	<b>M</b>	<b>M</b>	Movement around the hall - social distance measures in place and constant reminders given	<b>L</b>
Spread of Covid-19	All individuals using the venue	<b>M</b>	<b>M</b>	Music to be lowered to enable instructors to direct clients without shouting	<b>L</b>
<b>HAZARD/DANGER</b>	<b>PEOPLE AT RISK</b>	<b>(PLR)</b>	<b>(PRS)</b>	<b>CONTROL MEASURES IN PLACE</b>	<b>(RR)</b>
First Aider/s	All individuals using the facility	<b>L</b>	<b>L</b>	Duty First aider to be recognised during induction of Safety measures	<b>L</b>

Water spilt on the floor	All individuals using the facility	L	L	Ensure floor is checked and also the changing rooms are mopped frequently and checked	L
Cleaning equipment after use	All individuals using the facility	H	H	All people using the venue to clean up after themselves, use antivirus cleaner and dispose of tissues in bin provided, wash hands immediately afterwards  Continually monitor compliance  Sanitiser and hand gel, masks brought in as a contingency plan.	M
Not taking notice of rules and regulations	Children/Parents	H	H	Clear sign of the rules and regulations and Induction discussion. Constant reminders by team	L
Lack of First Aiders due to Covid-19	All individuals using the facility	M	M	Increase first aid provision whilst the Coronavirus (COVID-19) risk is present. Check first aid boxes and equipment each week. First aiders to check regularly the government guidelines  <a href="https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm">https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm</a>	M
<b>HAZARDS/DANGERS</b>	<b>WHO IS AT RISK</b>	<b>(PLR)</b>	<b>(PRS)</b>	<b>CONTROL MEASURES IN PLACE</b>	<b>(RR)</b>
Toilets/Faulty lockers	Children/Parents	M	M	One way system, socially distanced queuing, check the toilets are clean and lockers to ensure in working order notify Duty manager if necessary	L

Fire Exits	All individuals using the facility	<b>H</b>	<b>H</b>	Ensure Fire exits are free from obstruction  In the event of a Fire - exit by first emergency door and meet outside gates- car park	<b>L</b>
Spread of Covid-19	All individuals using the facility	<b>H</b>	<b>H</b>	Check children and team on entry and Exit (To allow track and trace of everyone keep for 21 days) then temperature taken  Ensure everyone stays 2 metres apart, wipe down equipment before and after use, dispose of tissues in bin, wash hands regularly every 15 mins and or use sanitiser, use mask, ensure there is ventilation  Coughing/sneezing protocols reminder by team leader	<b>L</b>
Seating plans	All individuals using the facility	<b>M</b>	<b>M</b>	Tables and seating arrangements in accordance with social distancing measures. Limit numbers to ensure no overcrowding	<b>L</b>
Wires and Cables	All individuals using the facility: Also: disability, young persons or new/expectant mothers	<b>L</b>	<b>L</b>	Ensure wires/cables are taped down and safe from tripping on	<b>L</b>
Water spilt on the floor	All individuals using the facility: Also: disability, young persons or new/expectant mothers	<b>L</b>	<b>L</b>	Ensure only bottled water allowed in meeting room and children instructed to make sure tops are closed	<b>L</b>

Trip on Bags in the room	All individuals using the facility: Also: disability, young persons or new/expectant mothers	L	L	Ensure all children leave their bags to the side of the room and not left on the floor	L
Exiting the room/venue	All individuals using the facility	L	L	Remind Parent/children to sign register and exit by the one-way system and make sure social distancing is maintained.	L

Personal protective equipment (PPE) including face coverings and facemasks

Wearing a face covering or face mask in exercise class settings is not compulsory. Face coverings may be beneficial for short periods only when children may become too close. Masks should not be worn when exercising, as mask may reduce the ability to breathe comfortably. Control measures such as cleaning and washing of hands is required to control the spread of the virus.

Risk Assessment written by Debra Constantinou based on information provided. Dated: August 2021